

**TASMANIA UNIVERSITY UNION
Annual General Meeting
MINUTES**

For the TUU Annual General Meeting to be held on

June 20th at 3.30pm
via ZOOM video conferencing.

Chair: A Watkins

Meeting opened: 3.41pm

#	ITEM LISTING	APPENDIX
1	INTRODUCTORY ITEMS	
	1.1 In-Camera Session (as needed)	
	<p>1.2 Acknowledgement of Country</p> <p><i>We pay our respects to elders past and present, to the many Aboriginal people that did not make elder status, and to the Tasmanian Aboriginal community that continue to care for Country. We recognise a history of truth which acknowledges the impacts of invasion and colonisation upon Aboriginal people resulting in the genocide and forcible removal from their lands. Our Islands are deeply unique, with spectacular landscapes with our cities and towns surrounded by bushland, wilderness, mountain ranges and beaches. We stand for a future that profoundly respects and acknowledges Aboriginal perspectives, culture, language and history; and a continued effort to fight for Aboriginal justice and rights paving the way for a strong future.</i></p>	
	<p>1.3 Welcome</p> <p>Chair – A Watkins</p>	
	<p>1.4 Present</p> <ul style="list-style-type: none"> • A Watkins - University of Tasmania Chancellor • L McLaren - TUSA 2024 State Council President 	
	<p>1.5 Apologies</p> <ul style="list-style-type: none"> • Nil 	
	<p>1.6 Absent</p> <ul style="list-style-type: none"> • Nil 	

**TASMANIA UNIVERSITY UNION
Annual General Meeting
MINUTES**

	<p>1.7 Staff, guests & observers</p> <ul style="list-style-type: none"> • D Sutton – TUSA Board of Management Chair • S Ward – TUSA General Manager • E Knuckey – TUSA Governance Officer (Secretary) • J Oates Pryor – TUSA Deputy President (Observer) • D Yuan – General Student (Observer) • S Omogbai-musa – General Student (Observer) 	
	<p>1.8 Conflicts of interest</p> <p>No conflicts of interest were declared.</p>	
2 MINUTES AND MATTERS ARISING		
	<p>2.1 Minute approvals</p> <p><u>2.1.1 Amendments to Previous Minutes</u></p> <p><u>2.1.2 AGM Minutes Approval</u></p> <p><u>Motion:</u> That the minutes of the TUSA AGM Meeting held on May 11th 2023 be accepted as a true and accurate record of the proceedings of that meeting.</p> <p>Moved: A Watkins Seconded: L McLaren</p> <p>Passed</p> <p>It was recognised by the Members that the current AGM structure presents a challenge in minute approval, as the incoming TUSA President may not have been a Member at the previous year’s AGM. This was not an issue in 2024 given that the current President has remained in the position for two years. Options were discussed.</p> <p>RESOLUTION: That from 2024, the minutes of the AGM be circulated and approved via circular motion promptly following the annual AGM.</p>	APPENDIX A
	<p>2.2 Matters arising from previous minutes</p> <ul style="list-style-type: none"> • As per action table. 	Included at end of Agenda

**TASMANIA UNIVERSITY UNION
Annual General Meeting
MINUTES**

3	CORRESPONDENCE	
	3.1 Inward correspondence Nil correspondence received.	
	3.2 Outward correspondence Nil correspondence received.	
4	FINANCIAL STATEMENTS	
	4.1 Audited Financial Statements <u>Motion:</u> That the Tasmania University Union Audited Financial Statements for the year ended 31 December 2023 be approved. Moved: A Watkins Seconded: L McLaren Passed Members noted an adjustment to 2023 SSAF funding following advice from the University that a level of baseline funding was allocated to the TUSA in lieu of SSAF. Members noted advice from the Tasmanian Audit Office that the error has been deemed immaterial and will be noted as an adjustment within the 2024 financial statement.	APPENDIX B1 APPENDIX B2
5	GENERAL BUSINESS	
	5.1 Tasmania University Union 2024 Budget <u>Motion:</u> That the TUU 2024 Budget tabled at the annual general meeting be accepted. The Chair praised the clarity of the budget, highlighting that each budget stream was closely tied to organisational aims and impact.	APPENDIX C

**TASMANIA UNIVERSITY UNION
Annual General Meeting
MINUTES**

<p>Moved: A Watkins Seconded: L McLaren Passed</p>	
<p>5.2 Appointment of Annual Auditors <u>Motion:</u> That Tasmanian Audit Office be appointed as the Tasmania University Union’s auditor for the next reporting period.</p> <p>Moved: A Watkins Seconded: L McLaren Passed</p>	VERBAL ONLY
<p>5.3 TUSA Annual Report</p> <p>The Chair provided thanks to the TUSA for the quality of the Annual Report.</p> <p>L McLaren noted that some programs presented in the report were captured within the University of Tasmania 2023 Annual Report, a positive outcome.</p> <p><u>Motion:</u> That the TUSA annual report tabled at the annual general meeting be accepted.</p> <p>Moved: A Watkins Seconded: L McLaren Passed</p>	APPENDIX D
<p>5.4 TUU Constitution</p> <p>The Chair provided a summary of the proposed changes and recommendations made to the Members of the AGM. L McLaren advised that the proposed new General Secretary role aims to increase representational capacity of the State Council, and create more capacity within the President role to undertake external stakeholder management and strategic planning.</p> <p>S Ward noted that the timing of the role creation and discontinuation have been aligned with the annual TUSA State Council handover period in November.</p>	APPENDIX E1 APPENDIX E2

**TASMANIA UNIVERSITY UNION
Annual General Meeting
MINUTES**

It was further discussed that there is an opportunity to modernise the constitution through undertaking a holistic review and analysis of best practice, with an aim to present a revised constitution to the Members at an SGM.

Motion:

That members approve the creation of a new General Secretary role for the TUSA State Council, effective 1st November 2024.

Moved: A Watkins **Seconded:** L McLaren

Passed

Motion:

That members approve the discontinuation of a Deputy President role for the TUSA State Council, effective 30th November 2024.

Moved: A Watkins **Seconded:** L McLaren

Passed

Motion:

That members approve amendments to the Tasmania University Union Constitution required.

Moved: A Watkins **Seconded:** L McLaren

Passed

5.5 UTAS Council Membership

The Chair thanked the TUSA staff for the preparation of the papers, and noted that the paper has drawn attention to the membership of the Council outlined within the *University of Tasmania Act 1992*, especially within in the broader context of the recent Tasmanian Legislative Council's Inquiry into the Provisions of the *University of Tasmania Act 1992* and broader sectoral review within the Australian Universities Accord.

L McLaren noted that the term of the current student member of University Council will end shortly, providing an opportunity for review of this matter.

APPENDIX F

**TASMANIA UNIVERSITY UNION
Annual General Meeting
MINUTES**

	<p>The Chair advised that University Council would consider the request proposed by TUSA, alongside the Legislative Council and the Universities Accord recommendations and other considerations including University Council succession planning. The Chair thanked the TUSA for this item.</p>	
	<p>5.6 TUSA Financial Sustainability The Members accepted the paper as read.</p> <p>The Chair noted the timeliness of a discussion of financial sustainability and understood TUSA was engaging in discussions with University executives on these matters as well.</p> <p>The Chair highlighted the positive direction resulting from the Federal Government's 2024/25 budget announcement that from 1 January 2025, subject to the passage of legislation, higher education providers will be required to allocate a minimum of 40% of SSAF revenue to student-led organisations. It was noted that the announcement creates certainty and clear timeframes, and that the University and TUSA will need to work together towards the implementation of this requirement. The Chair noted that the paper's recommendation of an overall framework and set of principles around the use of SSAF and what provisions of services the TUSA should provide would be beneficial.</p> <p>ACTION ITEM: A Watkins will undertake to ensure that the Vice Chancellor is apprised of the matters raised within the TUSA Financial Sustainability papers, and ensure that the University and TUSA work collaboratively towards implementation the SSAF legislative requirements.</p>	APPENDIX G
	<p>5.7 Questions not on notice None raised.</p>	N/A
	<p>5.8 Motions not on notice None raised.</p>	N/A
6	OTHER BUSINESS	

**TASMANIA UNIVERSITY UNION
Annual General Meeting
MINUTES**

Please note: the TUU is informally known as the Tasmanian University Student Association (TUSA) and is taking steps toward a formal business name change. Documents referencing the TUU or TUSA within this pack refer to the same entity.

Meeting Closed: 4.02pm

**TASMANIA UNIVERSITY UNION
Annual General Meeting
MINUTES**

**ACTIONS ARISING
as of June 20th 2024**

#	Date	Action Item	Responsible Party	Action	Progress to Date or Further Action Required	Status
1	11.05.23	Appointment of Annual Auditors	S Ward	To be added as a regular item in future AGM Agendas under General Business		Closed