

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION
TUSA State Council
MINUTES**

For the meeting of the TUSA State Council to be held at
May 1st 2024 at 4PM AEST
at the TUSA Building Boardroom, Sandy Bay TAS [with zoom access].

Chair: L McLaren

Meeting opened: 4:03pm

#	ITEM	APPENDIX	TIME EST
1.	INTRODUCTORY ITEMS		5 mins
	1.1 ACKNOWLEDGEMENT OF COUNTRY L Johnson I would like to honour and pay my respects to the traditional custodians, the Palawa and Pakana people, on whose land we gather today, lutruwita. I pay my respect to the past, present, and emerging elders, and I also acknowledge those who did not obtain elder status. The connections that they hold with land, sea and community can inspire culture, hope and traditions. I honour that the land I am on today always was, always is, and always will be, Aboriginal land.		
	1.2 ACKNOWLEDGEMENT OF LIVED EXPERIENCE M Warrington <i>We would also like to acknowledge that everyone in this meeting today, has their own personal lived experience they bring to discussion. We as a committee respect and value every individual member's lived experience and will take that into consideration during our discussions.</i>		
	1.2 WELCOME Chair – L McLaren		

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION
TUSA State Council
MINUTES**

	<p>1.3 ATTENDANCE L McLaren, M Warrington, J Oates Pryor, L Johnson, SY Yu, K Lertsinpakdee (arrived 4:17pm), E Alsop (arrived 4:30pm), M Douglass (arrived 5pm)</p>		
	<p>1.4 APOLOGIES</p>		
	<p>1.5 ABSENT</p>		
	<p>1.6 GUESTS & OBSERVERS Executive Assistant – C Harris Student Advocates – A Lamont</p>		
	<p>1.7 CONFLICTS OF INTEREST State Council members are reminded of the requirements of clause 6 of the TUSA's Conflict of Interest Policy (instituted on 28 November 2019) which requires members to identify and disclose any conflicts of interest including gifts.</p>		
2.	<p>MINUTES AND MATTERS ARISING</p>		5 mins
	<p>2.1 AMENDMENTS</p>		
	<p>2.2 MINUTES OF THE PREVIOUS MEETING <u>Motion:</u> That the minutes of the TUSA State Council meeting held on April 3rd, 2024 be accepted as a true and accurate record of the proceedings of that meeting, and approved for upload to the TUSA website. MOVED: <i>L McLaren</i> SECONDED: <i>L Johnson</i> Motion passed with no abstentions.</p>	APPENDIX A	
	<p>2.3 MATTERS ARISING FROM PREVIOUS MINUTES</p> <ul style="list-style-type: none"> See action items table 		

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION
TUSA State Council
MINUTES**

3.	CORRESPONDENCE		10 mins
	3.1 INWARDS	NIL	
	3.2 OUTWARDS	NIL	
4.	INTERNAL UPDATES 4.1 Advocates Update J Lenthall, K Davey, S Nolan, A Lamont <ul style="list-style-type: none"> • 50 cases in April. • 25 financial hardship cases (12 received food vouchers, 5 referred to UTAS Financial Hardship Scheme). • 6 general course concerns, 5 academic integrity cases, 3 misconduct cases, 3 student accommodation issues. • 34 domestic students, 14 international, 2 unknown. • 37 undergraduate students, 12 postgraduate. <ul style="list-style-type: none"> ○ Prominence among international postgraduate students to have issues regarding new visa restrictions (7 cases). • By campus: <ul style="list-style-type: none"> ○ Newnham: 18 ○ Inveresk: 2 ○ Hobart CBD: 10 ○ Sandy Bay: 10 ○ Cradle Coast: 4 ○ Rozelle: 3 ○ Distance 3 • By college: <ul style="list-style-type: none"> ○ CoHM: 16 ○ CoSE: 11 	VERBAL ONLY	

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION
TUSA State Council
MINUTES**

	<ul style="list-style-type: none"> ○ CALE: 9 ○ CoBE: 5 ○ University College: 1 ○ Unknown: 8 • A Lamont also discussed communication issues noticed by advocates between the University and students around enrolment. <p>ACTION ITEM: L McLaren & M Warrington to enquire as to accessibility of UTAS Financial Hardship Scheme.</p>		
5.	COUNCIL REPORTS		10 mins
	<p>5.1 PRESIDENT L McLaren</p> <ul style="list-style-type: none"> • NUS Report • Standing Academic Committee Update • Constitutional Review <p>Report taken as read by State Council</p> <ul style="list-style-type: none"> • The State Council enquired as to whether there was an update regarding when the Sexual Violence on Campus audit will be released by UTAS. <ul style="list-style-type: none"> • It is due to be released publicly either next week or early the week after. 	APPENDIX B	
	<p>5.2 EQUITY PRESIDENT M Warrington</p> <ul style="list-style-type: none"> • TUSA BoM Report <p>Report taken as read by State Council.</p> <p>Motion: Approval to release \$239.55 from the Equity budget to support the Pride Society of TUSA - IDAHOBIT events across Tasmania;</p> <p>Specifically - Banjos hot platters, cupcakes and multi-packs of snacks from Woolworths.</p>	APPENDIX C	

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION
TUSA State Council
MINUTES**

<ul style="list-style-type: none"> - Hot platters and shelf stable product for Hobart. - Shelf stable product for North and Cradle Coast, <p>Amount \$239.55</p> <p>TUSA Equity Budget considerations:</p> <ul style="list-style-type: none"> - Current unallocated \$1,440.00 - Amount sought \$239.55 - Remaining \$1,200.45 <p><u>Moved:</u> M. Warrington <u>Seconded:</u> K Lertsinpakdee</p> <p>Motion passed with no abstentions.</p> <ul style="list-style-type: none"> • The State Council asked how many applications were received for the Equity Committee. <ul style="list-style-type: none"> ○ 20 applications were received from 18 candidates – 2 candidates applied for multiple positions. ○ All 7 positions received at least 1 applicant. ○ The next step is the eligibility process, followed by interviews. ○ The State Council then discussed selection panels for interviews, and who would sit on the panels for each position. • State Council raised the Phillip Smith building at the Domain – the accessibility entrance appears difficult to access due to an unsafe ramp and the only other option being staircases. <ul style="list-style-type: none"> ○ There are also no prayer spaces in this building, and the State Council could not be told if there was one in the nursing buildings. 		
<p>5.3 CAMPUS PRESIDENT – SOUTH J Oates Pryor</p>	<p>APPENDIX D</p>	

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION
TUSA State Council
MINUTES**

<p>Report taken as read by State Council.</p> <ul style="list-style-type: none"> • The State Council requested a recap of the tour of the McCann's building in the city. <ul style="list-style-type: none"> ○ As J Oates Pryor was unable to attend this meeting, a recap was instead given by L McLaren. 		
<p>5.4 CAMPUS PRESIDENT – NORTH</p> <p>E Alsop</p> <ul style="list-style-type: none"> • Northern Student Safety Working Group Update. <p>Report taken as read by State Council.</p> <ul style="list-style-type: none"> • The State Council enquired as to the current state of the LGBTQIA+ room in the North. <ul style="list-style-type: none"> ○ There is a couch, cushions/blankets, crafts & activities available. ○ No clubs or societies other than Pride have replied regarding attending the opening of the LGBTQIA+ room. • The State Council asked if there were any updates on prayer/multifaith spaces and parenting rooms at Inveresk. <ul style="list-style-type: none"> ○ Nothing heard at this stage about either – E Alsop to follow up. <p>ACTION ITEM: E Alsop to report back about prayer/multifaith and parenting rooms at Inveresk by the next State Council meeting.</p>	APPENDIX E	
<p>5.5 CAMPUS PRESIDENT – CRADLE COAST</p> <p>L Johnson</p> <p>Report taken as read by State Council.</p>	APPENDIX F	
<p>5.6 CAMPUS PRESIDENT – ROZELLE</p> <p>M Douglass</p> <p>Report taken as read by State Council</p> <ul style="list-style-type: none"> • M Douglass raised an issue of communication between a student and the University. K Lertsinpakdee has been connected to assist with resolving this. 	APPENDIX G	
<p>5.7 EDUCATION PRESIDENT (UG)</p> <p>K Lertsinpakdee</p> <p>Report taken as read by State Council.</p>	APPENDIX H	

TASMANIAN UNIVERSITY STUDENT ASSOCIATION
TUSA State Council
MINUTES

	<ul style="list-style-type: none"> • The State Council asked for an update on the Governance Committee. <ul style="list-style-type: none"> ○ The State Council discussed the direction of the Governance Committee and the fast-moving nature of the TUSA space due to the switching of student reps every year. 		
	5.8 EDUCATION PRESIDENT (PG) SY Yu Report taken as read by State Council	APPENDIX I	
	5.9 Projects Register C Harris <ul style="list-style-type: none"> • For discussion of items for update/creation in project register 	VERBAL ONLY	
6.	ITEMS FOR DISCUSSION		40 mins
	6.1 Key Messaging Document L McLaren <u>Motion:</u> that the key messaging document for April 2024 be accepted for publication. <u>Moved:</u> L McLaren <u>Seconded:</u> M Warrington Passed with no abstentions. ACTION ITEM: development of and circular motion for SASH key messaging (L McLaren)	APPENDIX J	
	6.2 SC Strategy Update All State Council <ol style="list-style-type: none"> 1. Expand Student Representative Number – E Alsop <ol style="list-style-type: none"> a. No deliberate action yet – minimum time on campus but planning to work next month. 2. Improve Handover Process – L McLaren 	VERBAL INLINE WITH ATTACHED STRATEGY	

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION
TUSA State Council
MINUTES**

	<ul style="list-style-type: none"> a. No deliberate action yet, as focus is on item 3. 3. Address Operational Inadequacies – L McLaren <ul style="list-style-type: none"> a. Current focus – ties into item 6.3 on agenda. 4. Improve C&S Relationships – M Douglass <ul style="list-style-type: none"> a. Working on setting up a nursing society in Rozelle and looking at some behind-the-scenes processes that could be further streamlined for C&S. 5. Implement a Volunteer Management System – S Yu <ul style="list-style-type: none"> a. Spreadsheet for future volunteers in the works. b. Working with K White to get the information out there that we're looking for volunteers to see who's interested. 6. Influence TUSA Strategy 2025 & Beyond – K Lertsinpakdee <ul style="list-style-type: none"> a. K Lertsinpakdee is currently navigating this area to see what is possible. 7. Engaging already established student representatives – J Oates Pryor <ul style="list-style-type: none"> a. No deliberate action as yet – awaiting list of relevant students to contact. 8. Implement Equity Committee – M Warrington <ul style="list-style-type: none"> a. As discussed in rep report. 9. Make SC Appealing to Student Leaders – L Johnson 		
--	---	--	--

TASMANIAN UNIVERSITY STUDENT ASSOCIATION
TUSA State Council
MINUTES

	<p>6.3 State Council Future Structure & Funding Proposal L McLaren</p> <p>Motion: That the State Council support the implementation of the TUSA General Secretary role for the State Council for 2025, and resultant amendments to the TUSA Constitution through the TUSA Annual General Meeting.</p> <p><u>Moved:</u> L McLaren <u>Seconded:</u></p> <p>To be done via circular motion, due to the request for Position Descriptions for the President and General Secretary to be distributed to State Council members.</p> <p>State Council also requested that the entire package be altered to increase the Education Presidents time commitment & honoraria, due to the recognition of the number of commitments they take on.</p>	APPENDIX K	
7.	OTHER BUSINESS		5 mins
	<p>7.1 June Update L McLaren</p> <ul style="list-style-type: none"> • No June State Council meeting due to exam season. • July 10th as the potential new date for July State Council meeting & strategic planning session. This is to be confirmed closer to the date. 	VERBAL ONLY	

Meeting Closed: 5:45pm

Next Meeting: To be confirmed

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION
TUSA State Council
MINUTES**

ACTION REGISTER

as at May 1st 2024

#	Date of Meeting	Action Item	Responsible Party	Action	Progress to Date or Further Action Required	Status
1	08.11.23	C&S Banking Provider Stance	Liam McLaren	Consideration of initiation of shift from Commonwealth Bank to Bendigo as per suggestion by Tas Ethical.	Raise at Clubs & Societies meetings to explore C&S views on Commonwealth Bank (with a lens of ethical investment practices). To raise after C&S Day.	Closed
2	06.12.23	Metro service extension (North)	L McLaren, E Alsop, M Warrington	Contact Campus Services to discuss increasing Metro Service to Inveresk afterhours.	May need to find another UTAS contact, consideration of Uni Hopper model, and loop in M Warrington Metro believed to have been extended to campus	Closed

TASMANIAN UNIVERSITY STUDENT ASSOCIATION
TUSA State Council
MINUTES

3	06.03.24	Pathways to Politics for Women post	C Harris	Develop a post for State Council socials around the Pathway to Politics for Women program.		Closed
4	06.03.24	State Council Volunteering	L McLaren	Update on development of State Council volunteering program.	Handed to Kim White, the new volunteer program coordinator.	Closed
5	03.04.24	Key messaging document	L McLaren	Consideration of a potential new format for the key messaging document circulated in State Council meetings.		Ongoing
6	03.04.24	Vent Tents	J Oates Pryor, E Alsop, L Johnson, M Douglass	Campus Presidents to organise times for vent tents on their campuses.	To report back at next SC meeting.	Ongoing
7	03.04.24	Meeting attendance table	C Harris	Meeting attendance table to be implemented on the State Council		Ongoing

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION
TUSA State Council
MINUTES**

				webpage by June.		
8	03.04.24	Committee/ Working Group Updates	Entire State Council	Updates on all committees / working groups to be included in individual rep reports from May meeting onward.		Closed
9	01.05.24	Prayer/multi faith and parenting rooms	E Alsop	To report back by next meeting as to the status of prayer/multifaith and parenting rooms at the Inveresk campus.		Open
10	01.05.24	UTAS Financial Hardship Scheme	L McLaren, M Warrington	To enquire as to the accessibility of the UTAS Financial Hardship Scheme.		Open
11	01.05.24	SASH Key Messaging	L McLaren	To develop and provide a circular motion for SASH key messaging in the week		Open

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION
TUSA State Council
MINUTES**

				following the meeting.		
--	--	--	--	------------------------	--	--

**TUSA STATE COUNCIL
CONFLICTS OF INTEREST REGISTER
as at May 1st 2024**

#	Date of Meeting	Relevant Parties	Conflict of Interest	Comments	Status (Open/ongoing/ closed)
1.	02.02.23	L McLaren	Former President; Ongoing committee member of Tasmanian University Environment Society		Ongoing – 2023.
2.	02.02.23	L McLaren	Former TUSA Experience Leader of the College of Science & Engineering	Role ended December 31 st 2022	Closed
3.	10.07.23	L McLaren	Member of Tasmanian Labor since 2023		Ongoing
4.	10.01.24	L McLaren	State Branch President NUS		Ongoing

TASMANIAN UNIVERSITY STUDENT ASSOCIATION
TUSA State Council
MINUTES

5.	20.11.23	M Warrington	Current President of Disability Students Collective (DiSCo)	Aleah Clarke is the Vice President	Ongoing
6.	20.11.23	M Warrington	Member of the UTAS Disability Inclusion Campus Reference Group (DICRG)	Paid casual rate for attendance at meetings usually spaced six weeks a part for three hours at a time.	Ongoing
7.	01.12.23	M Warrington	Board Member of Disability Voices Tasmania		Ongoing
8.	01.01.23	M Warrington	Member of Blind Citizens Australia (BCA) and Committee member of the BCA National Policy Committee		Ongoing
9.	06.12.23	J Oates Pryor	Member of the Tasmanian University Law Society.		Ongoing
9A	5.3.24	J Oates Pryor	Associate Member of the Law Society of Tasmania		Ongoing
10.	06.12.23	J Oates Pryor	Paid Casual UTAS Staff Member	Including various roles: Student Ambassador; OSCE Role Player; Casual Staff Member for both Theatre department and Faculty of Law	Ongoing

**TASMANIAN UNIVERSITY STUDENT ASSOCIATION
TUSA State Council
MINUTES**

11.	10.01.24	J Oates Pryor	University of Tasmania contact for NUS Change the Age campaign		Ongoing
12.	06.12.23	L Alsop	Former Social Media Officer/TUSA Rep for Tasmanian University Climate Action (TUCA).	Disbanded as of 31.12.2023.	Closed
13.	06.12.23	L Alsop	UTAS casual staff member.	Disability Inclusion Campus Working Group (DICWG).	Ongoing
14.	06.12.23	L Alsop	Committee member of Disability Students Collective (DiSCo).		Ongoing
15.	06.12.23	L Alsop	Member of the Tasmanian University Environmental Society (TUES).		Ongoing
16.	06.12.23	L Alsop	Sustainability Committee.		Ongoing
17.	03.04.24	L Alsop	Member of Australian Maritime Engineering Student Association.		Ongoing
18.	06.12.23	K Lertsinpa kdee	UTAS casual staff member	UConnect student enquiries officer	Ongoing
19.	06.12.23	K Lertsinpa kdee	Member of the National Tertiary Education Union		Ongoing
20.	06.12.23	K Lertsinpa kdee	Member of the Tasmanian University Medical Research Students' Society	Former President, Vice President, and	Ongoing

TASMANIAN UNIVERSITY STUDENT ASSOCIATION
TUSA State Council
MINUTES

				First Year Representative	
21.	06.12.23	K Lertsinpakdee	UTAS casual staff member	Former Student Ambassador	Closed as of 01.01.2024.
22.	10.01.24	K Lertsinpakdee	State Branch Educational Vice President		Ongoing
23.	06.03.24	K Lertsinpakdee	Member of the Tasmanian University Medical Students Society (TUMSS)		Ongoing
24.	06.03.24	K Lertsinpakdee	Member of Tasmanian Labor	2024	Ongoing
25.	06.12.23	S Yu	Member of the Student Living University Gardening Society (SLUGS)		Ongoing
26.	06.12.23	S Yu	Coordinator of TUSA Food Hub		Ongoing
27.	06.03.24	M. Douglass	Member of Student Paramedic Union Rozelle Society		Ongoing